

City of Middleburg Heights, Ohio

Ordinance No. 2026- 38

Introduced by: Mayor Matthew J. Castelli

**AN ORDINANCE
AMENDING SECTION 135.04 OF THE MIDDLEBURG HEIGHTS
CODIFIED ORDINANCES "RECREATION PROGRAM MANAGER"**

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
MIDDLEBURG HEIGHTS, CUYAHOGA COUNTY, STATE OF OHIO:**

Section 1. That Section 135.04 of the Middleburg Heights Codified Ordinances is hereby amended to read as follows effective June 1, 2026:

135.04 RECREATION PROGRAM MANAGER SPECIALIST

The position of Recreation ~~Program Manager~~ Specialist is hereby established. The ~~Program Manager~~ Recreation Specialist shall be appointed by the Recreation Director and serve at his or her pleasure. ~~The duties of such employee shall include developing and scheduling all recreational and social programs, classes and clinics inside the Community Center, as well as other duties as assigned.~~ Under general direction of the Recreation Director, the Recreation Specialist is responsible for hiring, training, scheduling, evaluating, and assigning tasks to part-time staff for summer camps, holiday camps, and special events as well as seasonal and part-time employees; and providing administrative and supervisory support to the Recreation Department divisions.

Section 2. That it is hereby found and determined that all formal actions of this council concerning and relating to the passage of this ordinance were adopted in an open meeting of this council, and that all deliberations of this council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including chapter 107 of the Codified Ordinances and section 121.22 of Ohio Revised Code.

PASSED 6-9-26

David Bortolotto
PRESIDENT OF COUNCIL

ATTEST:

m meala
CLERK OF COUNCIL

PRESENTED TO MAYOR 6-10-26

APPROVED ON: 6-15-26

	YEAS	NAYS
BORTOLOTTA	<u>X</u>	_____
ALI	<u>X</u>	_____
SAGE	<u>X</u>	_____
MEANY	<u>X</u>	_____
MCGREGOR	<u>ABSENT</u>	_____
ERENCE	<u>X</u>	_____
ZAKEL	<u>X</u>	_____

Matthew Casella
MAYOR

I, Mary Ann Meala Clerk of
the Council of the City of Middleburg Hts., Ohio,
hereby certify that Ord. 2026-38
adopted by the Council of the City of Middleburg
Hts., on 6/9/26 was posted for a period
of fifteen days, beginning 6/15/26
and remained so posted for fifteen days at the two
posting places as designated by Charter.

Mary Ann Meala
Clerk

CERTIFICATE

I, Mary Ann Meala Clerk of Council of the City of Middleburg Heights, Ohio, do
hereby certify that the foregoing is a true and accurate copy of Ord. 2026-38
passed on the 9th day of June 2026 by said Council.

Mary Ann Meala
Clerk of Council