

Move for suspension of Charter Section 4.10
(5 day delivery requirement) & Council Rule 3
(24 hour agenda requirement).

CITY OF MIDDLEBURG HEIGHTS, OHIO

Resolution No. 2026- **30**

Introduced By: Mayor Matthew J. Castelli

**A RESOLUTION
ESTABLISHING A TEMPORARY POSITION OF
BUILDING COMMISSIONER IN TRAINING**

WHEREAS, Building Commissioner Keith Foulkes is planning to retire as Building Commissioner on May 31, 2026; and

WHEREAS, after a thorough search and interview process, an excellent candidate, Tylon Hilt, has been identified to fill the Building Commissioner position upon Keith Foulkes' retirement; and

WHEREAS, Keith Foulkes' knowledge and experience would be invaluable and beneficial to the incoming Building Commissioner.

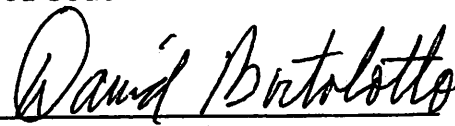
NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MIDDLEBURG HEIGHTS, STATE OF OHIO, AS FOLLOWS:

Section 1: That the temporary position of Building Commissioner in Training is hereby established.

Section 2: That the Building Commissioner in Training would be appointed by the Mayor effective April 6, 2026, and begin employment as Building Commissioner effective June 1, 2026.

Section 3: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Middleburg Heights Code and Section 121.22 of the Ohio Revised Code.

Passed: 4/14/26


President of Council

Attest: M. Meda
Clerk of Council

Approved On: 4-15-26

Matthew Castelli

Mayor

Presented to Mayor: 4/15/26

	Yea	Nay
Bortolotto	<u>X</u>	_____
Ali	<u>X</u>	_____
Sage	<u>X</u>	_____
Meany	<u>X</u>	_____
McGregor	<u>X</u>	_____
Ference	<u>X</u>	_____
Zakel	<u>X</u>	_____

CERTIFICATE

I, Mary Ann Meola Clerk of Council of the City of Middleburg Heights, Ohio, do hereby certify that the foregoing is a true and accurate copy of Res 2026-30 passed on the 14 day of April 2026 by said Council.

Mary Ann Meola
Clerk of Council

I, Mary Ann Meola Clerk of the Council of the City of Middleburg Hts., Ohio, hereby certify that Res 2026-30 adopted by the Council of the City of Middleburg Hts., on 4-14-26 was posted for a period of fifteen days, beginning 4-17-26 and remained so posted for fifteen days at the two posting places as designated by Charter.
Mary Ann Meola
Clerk