

# DECK PLAN APPROVAL APPLICATION



## CITY OF MIDDLEBURG HEIGHTS BUILDING DEPARTMENT

15700 Bagley Road  
Middleburg Heights, OH 44130  
Phone (440) 234-2218

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**PROJECT LOCATION:** \_\_\_\_\_ **JOB VALUATION: \$** \_\_\_\_\_

Street Address

\_\_\_\_\_ Single Family Dwelling

\_\_\_\_\_ Two-Family Dwelling

\_\_\_\_\_ Multi-Family Building

\_\_\_\_\_ New Deck

\_\_\_\_\_ Addition to Existing Deck

\_\_\_\_\_ Alteration to Existing Deck

**PROPOSED DECK:** Type of Construction Material: \_\_\_\_\_

Measurements: Length: \_\_\_\_\_ Width: \_\_\_\_\_ Total Area: \_\_\_\_\_

### PROPERTY OWNER INFORMATION:

Owner Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Street Address

City

State

Zip

E-mail

### APPLICANT INFORMATION: (OWNER OR OWNER'S AUTHORIZED AGENT – IF AGENT, PLEASE SUBMIT WRITTEN AUTHORIZATION)

Applicant/Company Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Street Address

City

State

Zip

E-mail

### CERTIFICATION:

I certify that I am:  Owner  Owner's Authorized Agent

I certify that all information contained in this application is true, accurate, and complete to the best of my knowledge. My signature shall constitute an agreement on my part to abide by all Codes, Ordinances, and regulations of the State of Ohio and City of Middleburg Heights pertaining to this request. I further agree to pay all required fees and required review fees that may result from this application.

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_

#### ----- FOR CITY USE ONLY -----

DATE RECEIVED:

WALK IN

MAIL IN

PROCESSED BY: \_\_\_\_\_

APPROVED: \_\_\_\_\_

Building Commissioner

DATE: \_\_\_\_\_