

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING  
FEBRUARY 25, 2025

1 The Council of the City of Middleburg Heights, Ohio met in Council Chambers at  
2 City Hall on Tuesday, February 25, 2025 for the purpose of conducting a  
3 REGULAR MEETING. President of Council David Bortolotto called the  
4 meeting to order at 6:00 p.m.

5 PRESENT: David Bortolotto President of Council  
6 Tim Ali Councilman At Large  
7 Dan Sage Councilman At Large  
8 Bill Meany Councilman Ward 1  
9 Matthew McGregor Councilman Ward 2  
10 Michael Ference Councilman Ward 3  
11 John Zakel Councilman Ward 4  
12 Mary Ann Meola Clerk of Council  
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15 STAFF

16 ATTENDING: Santo Incorvaia Law Director  
17 Jason Stewart Finance Director  
18 Jim Herron Service Director  
19 Chuck Bichara Economic Dev. Director  
20 Briant Galgas Fire Chief  
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24 PLEDGE OF ALLEGIANCE

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26 MINUTES

27 Motion by Mr. Ali to approve the minutes of the regular meeting of February 11, MINUTES  
28 2025 and the executive session meeting of February 11, 2025. Seconded by Mr. APPROVED  
29 Meany.  
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32 ROLL CALL: YEAS 7, NAYS 0, MINUTES APPROVED

33  
34 COMMUNICATIONS

35 None.  
36

37 AUDIENCE PARTICIPATION

38 None.  
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41 APPOINTMENTS AND CONFIRMATIONS

42 None.  
43

44 ORDINANCES, RESOLUTIONS AND MOTIONS

45 CITY PARKS, RECREATION & SERVICES COMMITTEE - MR. ALI,  
46 CHAIRMAN

47 No legislation.  
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50 FINANCE, TAXATION & ASSESSMENTS COMMITTEE - MR.  
51 BORTOLOTTO, CHAIRMAN

52 No legislation.  
53  
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55 LEGISLATION & RULES COMMITTEE - MR. ZAKEL, CHAIRMAN

56 No legislation.  
57

58 PUBLIC HEALTH, SAFETY & RELIEF COMMITTEE - MR. MCGREGOR,  
59 CHAIRMAN

60 No legislation.  
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CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING  
FEBRUARY 25, 2025  
PAGE 2

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PUBLIC IMPROVEMENTS COMMITTEE – MR. SAGE, CHAIRMAN  
No legislation.

STREETS, UTILITIES & RAILROAD COMMITTEE – MR. MEANY, CHAIRMAN  
No legislation.

ZONING & BUILDING CODE COMMITTEE – MR. FERENCE, CHAIRMAN  
Mr. Ference placed ORDINANCE NO. 2024-88, An Ordinance amending various sections of the Middleburg Heights Zoning Code on third reading and MOVED TO ADOPT. Seconded by Mr. McGregor.  
Mr. Ference said this is an ordinance from the administration to review some of the language of the new Middleburg Heights Zoning Code. He said this legislation brings it up to date with the needs of the city. Mr. Ference said this is a review of the zoning code that was recently adopted, and there will probably be other such amendments to it.  
ROLL CALL: YEAS 7, NAYS 0, ORDINANCE NO. 2024-88 ADOPTED

ORD. 2024-88  
ADOPTED  
AMEND ZONING  
CODE

COUNCIL COMMITTEE REPORTS

City Parks, Recreation & Services Committee – Mr. Ali, Chairman  
Mr. Ali said the March Recreation Committee meeting will be moved to April.

Finance, Taxation & Assessments Committee – Mr. Bortolotto, Chairman  
No report.

Legislation & Rules Committee – Mr. Zakel, Chairman  
No report.

Public Health, Safety & Relief Committee – Mr. McGregor, Chairman  
No report.

Public Improvements Committee – Mr. Sage, Chairman  
No report.

Streets, Utilities & Railroad Committee – Mr. Meany, Chairman  
No report.

Zoning & Building Code Committee – Mr. Ference, Chairman  
No report.

MAYOR'S REPORT  
No report.

LAW DIRECTOR  
No report.

FINANCE DIRECTOR  
No report.

RECREATION DIRECTOR  
No report.

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING  
FEBRUARY 25, 2025  
PAGE 3

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ECONOMIC DEVELOPMENT DIRECTOR

Mr. Bichara thanked members of council for their support and adoption of Ordinance No. 2024-88. He said this will allow him to move forward with a business that he has been working with since May 2024, hopefully bringing them to our city.

SERVICE DIRECTOR

Mr. Herron said he talked to the Water Commissioner's Office yesterday regarding the persistent water leak on Smith Road by Key Bank. He said that is scheduled to be fixed on Thursday evening/early Friday morning. Mr. Herron said some specialized parts were needed.

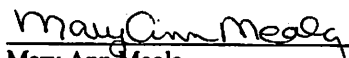
FIRE CHIEF

Chief Galgas said they are getting close to getting their new ambulance. He said he had some pictures if anyone wished to see them after the meeting.

There being no further business, Mr. Bortolotto made a motion to adjourn. Seconded by Mr. Meany. Mr. Bortolotto adjourned the meeting at 6:08 p.m.



\_\_\_\_\_  
David Bortolotto  
President of Council



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Mary Ann Meola  
Clerk of Council