

**City of Middleburg Heights, Ohio**

**Ordinance No. 2024- 15**

**Introduced by: Mayor Matthew J. Castelli**

**A RESOLUTION  
ESTABLISHING A TEMPORARY ONE-TIME POSITION OF  
BUILDING COMMISSIONER IN TRAINING**

WHEREAS, Building Commissioner Norm Herwerden is planning to retire as Building Commissioner on May 31, 2024; and

WHEREAS, after a thorough search and interview process, an excellent candidate, Keith Foulkes, has been identified to fill the Building Commissioner position upon Norm Herwerden's retirement; and

WHEREAS, Norm Herwerden's knowledge and experience would be invaluable and beneficial to the incoming Building Commissioner; and

WHEREAS, the incoming Building Commissioner in Training would be appointed by the Mayor and would begin employment on March 18, 2024 and begin employment as Building Commissioner May 31, 2024.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDDLEBURG HEIGHTS, CUYAHOGA COUNTY, STATE OF OHIO:**

Section 1. That the position of Building Commissioner in Training is hereby established.

Section 2. The Building Commissioner in Training would be appointed by the Mayor and would begin employment on March 18, 2024 and begin employment as Building Commissioner May 31, 2024.

Section 3: That it is hereby found and determined that all formal actions of this council concerning and relating to the passage of this ordinance were adopted in an open meeting of this council, and that all deliberations of this council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including chapter 107 of the Codified Ordinances and section 121.22 of Ohio Revised Code.

PASSED 3/12/24

*David Antolotta*  
PRESIDENT OF COUNCIL

ATTEST:  
*M. Meola*  
CLERK OF COUNCIL

PRESENTED TO MAYOR 3/13/24

APPROVED ON: 3-13-24

	YEAS	NAYS
BORTOLOTTA	<u>X</u>	_____
ALI	<u>X</u>	_____
SAGE	<u>X</u>	_____
MEANY	<u>X</u>	_____
MCGREGOR	<u>X</u>	_____
FERENCE	<u>X</u>	_____
ZAKEL	<u>X</u>	_____

*Matthew Costello*  
MAYOR

I, *Mary Ann Meola* Clerk of the Council of the City of Middleburg Hts., Ohio, hereby certify that Ord. 2024-15 adopted by the Council of the City of Middleburg Hts., on 3/12/24 was posted for a period of fifteen days, beginning 3/14/24 and remained so posted for fifteen days at the two posting places as designated by Charter.

*Mary Ann Meola*  
Clerk

**CERTIFICATE**

I, *Mary Ann Meola* Clerk of Council of the City of Middleburg Heights, Ohio, do hereby certify that the foregoing is a true and accurate copy of Ord. 2024-15 passed on the 12<sup>th</sup> day of March 2024 by said Council.

*Mary Ann Meola*  
Clerk of Council