# **Job Posting**

# **School Crossing Guard (Part-Time)**

The City of Middleburg Heights is currently hiring a part-time School Crossing Guard.

## **General Duties:**

The City of Middleburg Heights is seeking applicants for the part-time seasonal (2 hours per day) position of School Crossing Guard. The School Crossing Guard will protect the children of Middleburg Heights as they walk to and from school every day. The School Crossing Guard will stop speeding vehicles to warn drivers of traffic laws. They direct traffic movement or warn of hazards, using signs, flags, lanterns, and hand signals. The School Crossing Guard will guide or control vehicular or pedestrian traffic at such places as streets and railroad crossings and construction sites. They will communicate traffic and crossing rules and other information to students and adults. The School Crossing Guard will direct or escort pedestrians across streets, stopping traffic as necessary. Also, if necessary, the School Crossing Guard will distribute traffic control signs and markers at designated points and monitor traffic flow to locate safe gaps through which pedestrians can cross streets.

### **Qualifications:**

Applicants must be at least 18 years of age, have a high school diploma or GED and be able to satisfactorily complete a physical examination, including drug screening and police background check. The School Crossing Guard must have a positive attitude, passion for serving others, and enthusiasm for the role. Excellent customer service skills are required, including professionalism, and the ability to deal effectively with a wide variety of people. Professional appearance and demeanor. Ability to take instruction and direction in a professional manner.

#### Salary/Wage:

\$15.52 Per Hour

#### **Send Resume To:**

Middleburg Heights Human Resource Department 15700 Bagley Road Middleburg Heights, OH 44130 or e-mail to HR@middleburgheights.com