

City of Middleburg Heights, Ohio

Ordinance No. 2023-101

Introduced by: Mr. Bortolotto, Mr. Meany and Mr. Grech

**AN ORDINANCE
TO MAKE SUPPLEMENTAL APPROPRIATIONS
FOR CURRENT EXPENDITURES AND EXPENSES
FOR THE CITY OF MIDDLEBURG
HEIGHTS FOR THE CALENDAR YEAR 2023**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDDLEBURG HEIGHTS, CUYAHOGA COUNTY, STATE OF OHIO:

Section 1. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the General Fund:

<u>Description</u>	Increase (Decrease)
Service - Wages & Fringe Benefits - Part-time Wages	\$ (42,500.00)
Service - Wages & Fringe Benefits - Overtime	\$ 15,000.00
Facility Maintenance - Wages & Fringe Benefits - Overtime	\$ 2,500.00
Advances - Advance to Streets/Infrastructure Imp. Fund (Awaiting Reimb.)	\$ 1,750,000.00
Total Increase to the General Fund	\$ 1,725,000.00

Section 2. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the SCM&R Fund:

<u>Description</u>	Increase (Decrease)
Streets - Wages & Fringe Benefits - Regular Wages	\$ 15,000.00
Streets - Wages & Fringe Benefits - Overtime	\$ 10,000.00
Total Increase to the SCM&R Fund	\$ 25,000.00

Section 3. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the Local Fiscal Recovery Fund:

<u>Description</u>	Increase (Decrease)
Gen. Govt. - Wages & Fringe Benefits - Grant reimb. of prior year wages	\$ 20,000.00
Total Increase to the Local Fiscal Recovery Fund (ARPA)	\$ 20,000.00

Section 4. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the Architect Review Trust Fund:

<u>Description</u>	Increase (Decrease)
Building - Other - Professional Services	\$ (2,500.00)
Total Decrease to the Architect Review Trust Fund	\$ (2,500.00)

Section 5. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the Examination of Plans Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (5,500.00)
Total Decrease to the Examination of Plans Trust Fund	\$ (5,500.00)

Section 6. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the Yard Grade Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (1,700.00)
Total Decrease to the Yard Grade Trust Fund	\$ (1,700.00)

Section 7. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the Sidewalk Grade Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (100.00)
Total Decrease to the Sidewalk Grade Trust Fund	\$ (100.00)

Section 8. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the Tree Planting Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (500.00)
Total Decrease to the Tree Planting Trust Fund	\$ (500.00)

Section 9. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the Misc. Insp. Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Refunds and Reimbursements	\$ (8,200.00)
Total Decrease to the Misc. Insp. Trust Fund	\$ (8,200.00)

Section 10. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2023, the following sums be appropriated from the Board of Building Standards Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - State Fee	\$ 5,007.06
Total Increase to the Board of Bldg. Standards Trust Fund	\$ 5,007.06

Section 11. That it is hereby found and determined that all formal actions of this council concerning and relating to the passage of this ordinance were adopted in an open meeting of this council, and that all deliberations of this council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including chapter 107 of the Codified Ordinances and section 121.22 of Ohio Revised Code.

PASSED 12/12/23

David Bortolotto
PRESIDENT OF COUNCIL

ATTEST:
M. Meola
CLERK OF COUNCIL

PRESENTED TO MAYOR 12/13/23

APPROVED ON: 12-14-23

	YEAS	NAYS
BORTOLOTTA	<u>X</u>	_____
ALI	<u>X</u>	_____
SAGE	<u>X</u>	_____
MEANY	<u>X</u>	_____
MCGREGOR	<u>X</u>	_____
FERENCE	<u>X</u>	_____
GRECH	<u>ABSENT</u>	_____

Matthew Castella
MAYOR

I, Mary Ann Meola Clerk of the Council of the City of Middleburg Hts., Ohio, hereby certify that Ord. 2023-101 adopted by the Council of the City of Middleburg Hts., on 12/12/23 was posted for a period of fifteen days, beginning 12/15/23 and remained so posted for fifteen days at the two posting places as designated by Charter.

Mary Ann Meola
Clerk

CERTIFICATE

I, Mary Ann Meola Clerk of Council of the City of Middleburg Heights, Ohio, do hereby certify that the foregoing is a true and accurate copy of Ord. 2023-101 passed on the 12th day of December 2023 by said Council.

Mary Ann Meola
Clerk of Council

FINANCE DEPARTMENT



Matthew J. Castelli, Mayor

Jason Stewart, CPA, Director of Finance
Nicholas Vitalone, Assistant Finance Director

To: Members of Council

MEMORANDUM

From: Jason Stewart, CPA, Finance Director

Date: December 7, 2023

Subject: Clean-up Appropriation

Attached you will find the 2023 clean-up appropriation ordinance for your consideration. There are a number of items for your consideration. I have broken them down by fund below:

Sections #1-2: General Fund and SCM&R Fund

Item 1.) Wages for the Service Department are accounted for in three separate departments, and although total wage costs are well below budget in total, a transfer of wage appropriations between line items within the various Service Department budgets is necessary to properly account for the functions of the Streets Department and to anticipate additional overtime costs being incurred due to snow plowing prior to year-end.

Item 2.) We are expected to receive approximately \$1,750,000 in funding from NEORSD and Cuyahoga County for several projects including the Big Creek Detention Basin, Sheldon Road Waterline, Hyde Park Storm Sewer and Sanitary Sewer Backup Reduction Grant Program. Those funds will not be received prior to the end of 2023; therefore, we will need to advance these funds and repay the General Fund once those funds are received in 2024.

Sections #3: Local Fiscal Recovery Fund

Item 1.) Earlier this year, the City received a \$20,000 grant from the Ohio Office of Budget and Management through the Ohio Ambulance Transportation Program that provided funds to support unreimbursed direct costs related to responding to and mitigating COVID-19 during the pandemic. Based on guidance from the Ohio Auditor of State, instead of directly receiving the grant into the General Fund to reimburse those costs, we are required to receipt the funds into the Local Fiscal Recovery Fund (ARPA) and charge that fund for those previously incurred expenses and record a refund of prior year expenditures in the General Fund.

Sections #4-10: Various Funds

These items are monies held in trust for others. Revenue collections for the Board of Building Standards Fund have exceeded budgeted revenue for the year. The appropriation must be increased to facilitate payment to the State of Ohio. The revenue collections for the Architect Review Trust Fund, Examination of Plans Trust Fund, Yard Grade Trust Fund, Sidewalk Grade Trust Fund, Tree Planting Trust Fund, and Misc. Inspection Trust Fund came below original estimates, therefore appropriations must be reduced so that they do not exceed the resources of that fund.



Thank you for your consideration of these items, as always should you have any questions, please feel free to give me a call.