

DONATION/RECYCLING BIN PERMIT APPLICATION



CITY OF MIDDLEBURG HEIGHTS
Building Department
15700 Bagley Road
Middleburg Heights, OH 44130
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Application is hereby made for permit to place a donation/recycling bin as described in detail herein at the location given. Signed and dated written permission from the property owner must be submitted with this permit application and must include the property owner's name, dates the property is to be used, and to whom the permission is being granted. An annual \$100 permit fee must also be submitted.

Boxes and bins may only be in a General Business or Shopping Center district. No box or bin shall be located near a Residential district or within 200' of a one- or two-family residence. Boxes and bins can only be located on a hard-surface pavement on a property that has a permanent business in operation. No portion of any box or bin shall be located within the front or side building setback, on a property owned by or dedicated to the public or located within the sight triangle of any intersecting streets or driveways. No box or bin shall be larger than 6' wide by 6' long and stand taller than 6'. Markings shall be in an easy-to-read font with at least 4" tall letters and located on the front of each box which is also the side where the opening is for donations. All boxes shall be constructed of all-weather type material and maintained in a like-new condition.

Address: _____ Zoning District: ___ GB ___ SC

Property Owner Name: _____ Phone #: _____

Size of Bin/Box: Width _____ Length _____ Height _____

Markings Required On Bin/Box - (Name & phone number of applicant. State if tax deductible):

_____	_____	_____
Name of Applicant	Phone Number	Tax deductible
		Non-tax deductible
_____		_____
Address of Applicant		E-Mail Address

PLEASE SKETCH BELOW A SITE PLAN SHOWING THE PROPOSED LOCATION OF THE BOX OR BIN AND ITS RELATIONSHIP TO PROPERTY LINES, EASEMENTS, PARKING AREAS, AND ANY BUILDINGS ON THE PROPERTY.

I HEREBY APPROVE THE ABOVE APPLICATION FOR A PERMIT TO PLACE A DONATION OR RECYCLING BOX/BIN AS DESCRIBED ABOVE SUBJECT TO THE REQUIRED INFORMATION AND SKETCH PROVIDED.

BUILDING COMMISSIONER

DATE