

# CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING  
JANUARY 24, 2023

The Council of the City of Middleburg Heights, Ohio met in Council Chambers at City Hall on Tuesday, January 24, 2023 for the purpose of conducting a REGULAR MEETING. President of Council David Bortolotto called the meeting to order at 7:00 p.m.

PRESENT: Matthew Castelli Mayor  
David Bortolotto President of Council  
Tim Ali Councilman At Large  
Dan Sage Councilman At Large  
Bill Meany Councilman Ward 1  
Matthew McGregor Councilman Ward 2  
Michael Ference Councilman Ward 3  
John Grech Councilman Ward 4  
Mary Ann Meola Clerk of Council

STAFF  
ATTENDING: Santo Incorvaia Law Director  
Jason Stewart Finance Director  
Jim Herron Service Director  
Chuck Bichara Economic Development Director  
Mark Elliott Recreation Director  
Bob Downey Executive Assistant

## PLEDGE OF ALLEGIANCE

## MINUTES

Motion by Mr. Ali to approve the minutes of the regular meeting of January 10, 2023. Seconded by Mr. Meany.

MINUTES  
APPROVED

ROLL CALL: YEAS 7, NAYS 0, MINUTES APPROVED

## COMMUNICATIONS

None.

## AUDIENCE PARTICIPATION

None.

## APPOINTMENTS AND CONFIRMATIONS

None.

## ORDINANCES, RESOLUTIONS AND MOTIONS

### CITY PARKS, RECREATION & SERVICES COMMITTEE - MR. ALI CHAIRMAN

No legislation.

### FINANCE, TAXATION & ASSESSMENTS COMMITTEE - MR. BORTOLOTTI, CHAIRMAN

Mr. Bortolotto made a motion authorizing Director of Economic Development Charles Bichara to sign necessary documents and agreements, not to exceed \$25,000, relative to, and for, the 2023 Summer in the City community festival.  
Seconded by Mr. Sage.

ROLL CALL: YEAS 7, NAYS 0, MOTION APPROVED

MOTION 2023-7  
AUTHORIZE ECONOMIC  
DEVELOPMENT  
DIRECTOR TO SIGN  
DOCUMENTS/  
AGREEMENTS  
RELATIVE TO THE  
2023 SUMMER IN  
THE CITY

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LEGISLATION & RULES COMMITTEE – MR. FERENCE, CHAIRMAN

No legislation.

PUBLIC HEALTH, SAFETY & RELIEF COMMITTEE – MR. MCGREGOR, CHAIRMAN

No legislation.

PUBLIC IMPROVEMENTS COMMITTEE – MR. SAGE, CHAIRMAN

No legislation.

STREETS, UTILITIES & RAILROAD COMMITTEE – MR. MEANY, CHAIRMAN

No legislation.

ZONING & BUILDING CODE COMMITTEE – MR. GRECH, CHAIRMAN

Mr. Grech introduced ORDINANCE NO. 2023-6, An Ordinance approving the proposed zoning code edits submitted by Stewart Land Use and PLACED ON FIRST READING AND REFERRED TO THE PLANNING COMMISSION.

ORD. 2023-6  
FIRST READING AND  
REFER TO PLANNING  
COMMISSION

Mayor Castelli introduced RESOLUTION NO. 2023-7, A Resolution authorizing the mayor and finance director to enter into a contract with Zambelli Fireworks Manufacturing Company and moved to adopt. On behalf of the mayor, Mr. Bortolotto MOVED TO ADOPT. Seconded by Mr. Ference.

RES. 2023-7  
ADOPTED  
CONTRACT:  
ZAMBELLI  
(FIREWORKS)

Mayor Castelli said this is similar to what we do every year for Summer in the City. He said the fireworks will be on Saturday, June 17<sup>th</sup> and will be handled by Zambelli Fireworks Manufacturing Company.

ROLL CALL: YEAS 7, NAYS 0, RESOLUTION NO. 2023-7 ADOPTED

COUNCIL COMMITTEE REPORTS

City Parks, Recreation & Services Committee – Mr. Ali, Chairman

No report.

Finance, Taxation & Assessments Committee – Mr. Bortolotto, Chairman

No report.

Legislation & Rules Committee – Mr. Ference, Chairman

No report.

Public Health, Safety & Relief Committee – Mr. McGregor, Chairman

No report.

Public Improvements Committee – Mr. Sage, Chairman

Mr. Sage thanked Mr. Herron and his crew for their work on Sunday. He said he had to be in Strongsville on Sunday morning, which was not a pleasant drive once he crossed over the border from Middleburg Heights into Strongsville.

Streets, Utilities & Railroad Committee – Mr. Meany, Chairman

No report.

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## Zoning & Building Code Committee – Mr. Grech, Chairman

No report.

## MAYOR'S REPORT

No report.

## LAW DIRECTOR

No report.

## FINANCE DIRECTOR

No report.

## RECREATION DIRECTOR

Mr. Elliott said they have a number of programs going on right now, including weekly programs. Mr. Elliott said Socks in a Box donation drive is in the lobby until February 10<sup>th</sup>.

Mr. McGregor said he had a person that lived in Parma asking him about Silver Sneakers, and wondered if that information is on our website.

Mr. Elliott said most recreation centers throughout the area, will accept Silver Sneakers. He said if the individuals come into the recreation center, the staff will help them sign up if they are eligible to become a member at our facility.

## ECONOMIC DEVELOPMENT DIRECTOR

Mr. Bichara thanked the mayor and members of council for the motion and the legislation regarding the Summer in the City festival. He said Summer in the City will be held at Southland Shopping Center on June 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup>. Mr. Bichara said the parade will be on Thursday, June 15<sup>th</sup> and the fireworks will be on Saturday, June 17<sup>th</sup>. He again thanked council for their support. Mr. Bichara said last week two houses were demolished on Engle Road near Sheldon Road, to make way for the construction of the new 60,000 square foot, state of the art, Serpentine Collision Center. Mr. Bichara said that construction is expected to be finished this September. He said El Torito Taco's #2 is now open as of yesterday, at 7523 Pearl Road and are open till 10:00 p.m. this evening for dine in or take out.

## SERVICE DIRECTOR

No report.

Mr. Bortolotto asked Mr. Herron to extend kudos to his team.

Mr. Ali asked Mr. Herron how we were doing with salt.

Mr. Herron said we are stocked full, and just had another delivery today.

Mr. McGregor said there was a senior driveway that was plowed where an eight foot section of their grass was ripped up. He asked if that could be addressed come spring.

Mr. Herron said yes, either give the service department the address or ask the resident to call.

Mr. McGregor said this resident's husband passed approximately three months ago, and was apologetic because they forgot to put the markers up.

Mayor Castelli said in the spring this will be taken care of as long as the resident calls and puts a work order in.

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EXECUTIVE ASSISTANT

No report.

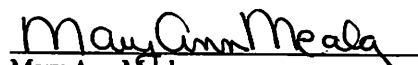
Mr. Grech asked for an update on the bulletproof glass for the police station.

Mr. Downey said there are two trucks coming with the glass and the frames, which should arrive within the next couple days.

There being no further business, Mr. Bortolotto made a motion to adjourn. Seconded by Mr. Ali. Mr. Bortolotto adjourned the meeting at 7:15 p.m.



David Bortolotto  
President of Council



Mary Ann Meola  
Clerk of Council