

# CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING  
NOVEMBER 22, 2022

The Council of the City of Middleburg Heights, Ohio met in Council Chambers at City Hall on Tuesday, November 22, 2022 for the purpose of conducting a REGULAR MEETING. President of Council David Bortolotto called the meeting to order at 7:00 p.m.

PRESENT:	Matthew Castelli	Mayor
	David Bortolotto	President of Council
	Tim Ali	Councilman At Large
	Dan Sage	Councilman At Large
	Bill Meany	Councilman Ward 1
	Matthew McGregor	Councilman Ward 2
	Michael Ference	Councilman Ward 3
	John Grech	Councilman Ward 4
	Mary Ann Meola	Clerk of Council

STAFF		
ATTENDING:	Jason Stewart	Finance Director
	Jim Herron	Service Director
	Chuck Bichara	Economic Development Director
	Mark Elliott	Recreation Director
	Bob Downey	Executive Assistant

ABSENT: Santo Incorvaia, Law Director

## PLEDGE OF ALLEGIANCE

## MINUTES

Motion by Mr. Ali to approve the minutes of the regular meeting of November 8, 2022. Seconded by Mr. Grech. MINUTES APPROVED

ROLL CALL: YEAS 7, NAYS 0, MINUTES APPROVED

## COMMUNICATIONS

None.

## AUDIENCE PARTICIPATION

None.

## APPOINTMENTS AND CONFIRMATIONS

None.

## ORDINANCES, RESOLUTIONS AND MOTIONS

### CITY PARKS, RECREATION & SERVICES COMMITTEE – MR. ALI, CHAIRMAN

No legislation.

### FINANCE, TAXATION & ASSESSMENTS COMMITTEE – MR. BORTOLOTTI, CHAIRMAN

Mr. Bortolotto introduced RESOLUTION NO. 2022-89, A Resolution accepting life insurance proposal from National Insurance Services, Inc. and MOVED TO ADOPT. Seconded by Mr. Meany. RES. 2022-89 ADOPTED  
Mr. Bortolotto said this was discussed at the finance committee meeting. He said this is the life insurance policy that is available to our city. Mr. Bortolotto confirmed that there weren't any changes. PROPOSAL: NATIONAL INSURANCE SERVICES  
Mr. Stewart said this is a flat renewal for two years, and the premium has been the same since 2018.

ROLL CALL: YEAS 7, NAYS 0, RESOLUTION NO. 2022-89 ADOPTED

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING  
NOVEMBER 22, 2022  
PAGE 2

1 Mr. Bortolotto introduced RESOLUTION NO. 2022-90, A Resolution  
2 authorizing the mayor and finance director to enter into contracts for employee  
3 health coverage with Medical Mutual of Ohio for a period of one year and  
4 MOVED TO ADOPT. Seconded by Mr. Sage.

RES. 2022-90  
ADOPTED  
CONTRACT:  
MEDICAL MUTUAL

5 Mr. Bortolotto said this was discussed at the finance committee meeting, and the  
6 increase is very small. He said from what he has heard, this year there are many  
7 large increases.

8 Mr. Stewart said the overall increase is about five percent, the admin fees were  
9 about two and a half percent.

10 Mr. Bortolotto said he has heard from other cities increases varying from 12% to  
11 26%.

12 Mr. Ali asked if this was due to better health.

13 Mr. Stewart said that could be some of it. He said they have implemented some  
14 changes in the last go around to implement a preferred tier at Southwest General,  
15 and that has been a very good thing for our plan.

16 Mr. Ali asked if there would be any advantage to renew the contract for longer  
17 than one year.

18 Mr. Stewart said generally they won't offer us one. He said we are self-insured,  
19 so the cost is really the cost of the claims for us.

20 ROLL CALL: YEAS 7, NAYS 0, RESOLUTION NO. 2022-90 ADOPTED

21 Mr. Bortolotto introduced ORDINANCE NO. 2022-91, An Ordinance declaring  
22 the improvement to certain parcels of real property within the city to be a public  
23 purpose and exempt from taxation pursuant to ORC 5709.40(B); providing for the  
24 collection and deposit of service payments and specifying the purposes for which  
25 those service payments may be expended; specifying the public infrastructure  
26 improvements directly benefiting the parcels; and authorizing school  
27 compensation payments (Southland Redevelopment) and MOVED TO ADOPT.  
28 Seconded by Mr. Ference.

ORD. 2022-91  
ADOPTED  
TIF PAYMENTS:  
SOUTHLAND  
REDEVELOPMENT

29 Mr. Bortolotto said this is the property at the corner of Pearl and W. 130<sup>th</sup>.

30 Mr. Stewart said the TIF payments would be used for Southland Redevelopment,  
31 as we continue to work toward the redevelopment of the Southland area and  
32 public infrastructure improvements associated with this project. He said the city  
33 is estimated to receive approximately \$40,000 annually from the TIF, and the  
34 Berea City School District will receive an additional \$70,000 per year from the  
35 TIF.

36 ROLL CALL: YEAS 7, NAYS 0, ORDINANCE NO. 2022-91 ADOPTED

37 LEGISLATION & RULES COMMITTEE – MR. FERENCE, CHAIRMAN

38 No legislation.

39 PUBLIC HEALTH, SAFETY & RELIEF COMMITTEE – MR. MCGREGOR,  
40 CHAIRMAN

41 No legislation.

42 PUBLIC IMPROVEMENTS COMMITTEE – MR. SAGE, CHAIRMAN

43 No legislation.

44 STREETS, UTILITIES & RAILROAD COMMITTEE – MR. MEANY,  
45 CHAIRMAN

46 No legislation.

47 ZONING & BUILDING CODE COMMITTEE – MR. GRECH, CHAIRMAN

48 No legislation.

# CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING  
NOVEMBER 22, 2022  
PAGE 3

Mayor Castelli introduced ORDINANCE NO. 2022-92, An Ordinance to make supplemental appropriations for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2022 and moved to adopt. On behalf of the mayor, Mr. Bortolotto MOVED TO ADOPT. Seconded by Mr. Ference.

ORD. 2022-92  
ADOPTED  
SUPPLEMENTAL  
APPROPRIATIONS

Mayor Castelli said they were able to find a replacement vehicle this year that is a better price, so it made sense to purchase this year versus waiting till next year paying a potentially higher price.

Mr. Herron said this vehicle was found in Columbus. He said the local dealerships around here were approximately \$6,000 more than the pickup truck found in Columbus. Mr. Herron said this truck was \$49,000, and 2023 the state bid was going to be going up to \$57,000.

Mayor Castelli said the \$67,000 is the total bid, with everything that is added to the pick-up truck. He said per Mr. Stewart's recommendation, they thought it made sense to save money and purchase the truck this year.

Mr. Sage confirmed that this truck was not appropriated for in 2022.

Mayor Castelli said that is correct.

Mr. Stewart said currently this truck was listed for 2023, which will be removed.

ROLL CALL: YEAS 7, NAYS 0, ORDINANCE NO. 2022-92 ADOPTED

## COUNCIL COMMITTEE REPORTS

### City Parks, Recreation & Services Committee – Mr. Ali, Chairman

Mr. Ali said the Tri City Park Advisory Committee lost a very valuable member, Carl Burgio. He said they had a meeting his past week, and said Lou Modic from Brook Park, was chosen to be our next advisory board member. Mr. Ali said it was very sad to lose Carl; he did a lot for the animals. He thought it would be a good gesture, now that we have Mr. Bichara's help with this pavilion, to get this built and dedicate it to Carl Burgio.

### Finance, Taxation & Assessments Committee – Mr. Bortolotto, Chairman

No report.

### Legislation & Rules Committee – Mr. Ference, Chairman

No report.

### Public Health, Safety & Relief Committee – Mr. McGregor, Chairman

Mr. McGregor said the committee met just prior to the council meeting this evening. He said Chief Tomba and Deputy Chief Swanson gave an update on the Flock Camera System. Mr. McGregor said minutes will be forthcoming.

### Public Improvements Committee – Mr. Sage, Chairman

No report.

### Streets, Utilities & Railroad Committee – Mr. Meany, Chairman

Mr. Meany said if there aren't any objections, there will not be a December Streets committee meeting. He said Mr. Herron could provide an update if necessary.

### Zoning & Building Code Committee – Mr. Grech, Chairman

No report.

## MAYOR'S REPORT

Mayor Castell said he is looking forward to the tree lighting on Friday. He said the tree lighting will be done around 6:00 p.m., and was looking forward for all of city council to be there to welcome Santa Claus to Middleburg Heights.

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING  
NOVEMBER 22, 2022  
PAGE 4

LAW DIRECTOR

1 Mr. Bortolotto said on behalf of Mr. Incorvaia, he made a motion to consider  
2 convening into executive session to discuss negotiations with public employees  
3 regarding compensation or terms and conditions of employment, pursuant to ORC  
4 121.22(G)(4); and to discuss pending or imminent litigation, pursuant to ORC  
5 121.22(G)(3); and to discuss the purchase of property for public purposes,  
6 pursuant to ORC 121.22(G)(2). Seconded by Mr. Meany.

7 Mr. Bortolotto said Mr. Incorvaia will be available if he is needed.

8 ROLL CALL: YEAS 7, NAYS 0, MOTION APPROVED  
9

FINANCE DIRECTOR

10  
11  
12 Mr. Stewart said the proposed budget was delivered last week via email, and hard  
13 copies are in front of you tonight. He said the budget meeting will be held on  
14 December 5<sup>th</sup> at 6:00 p.m. Mr. Stewart said if anyone had any questions, to feel  
15 free to give him a call.

16 Mayor Castelli said he thinks this is the earliest that the budget was out, and  
17 thanked Mr. Stewart. He also thanked city council for their input as well.  
18  
19

RECREATION DIRECTOR

20  
21 Mr. Elliott reminded everyone that the community center would be closed on  
22 Thursday. He invited everyone to join us for all the attractions and events on  
23 Friday.  
24

ECONOMIC DEVELOPMENT DIRECTOR

25  
26  
27 No report.  
28

SERVICE DIRECTOR

29  
30  
31 No report.

32 Mr. Sage thanked the mayor and Mr. Herron for their assistance with a resident on  
33 Winona that wasn't happy with the work that was being done. He said their  
34 mailbox has already been cleaned, as well as the driveways. Mr. Sage expressed  
35 his appreciation for the fast response.  
36

EXECUTIVE ASSISTANT

37  
38  
39 No report.  
40

41 Start Executive Session: 7:20 p.m.

42 Following the Executive Session, Mr. Bortolotto reconvened the Regular Meeting  
43 of Council at 7:50 p.m.  
44

PRESENT:

45  
46 Matthew Castelli

47 David Bortolotto

48 Tim Ali

49 Dan Sage

50 Bill Meany

51 Matthew McGregor

52 Michael Ference

53 John Grech

54 Mary Ann Meola  
55  
56  
57  
58  
59  
60  
61  
62

Mayor

President of Council

Councilman-At-Large

Councilman-At-Large

Councilman Ward 1

Councilman Ward 2

Councilman Ward 3

Councilman Ward 4

Clerk of Council

CITY OF MIDDLEBURG HEIGHTS, OHIO

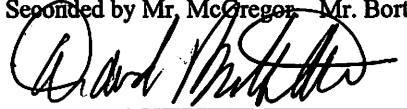
REGULAR MEETING  
NOVEMBER 22, 2022  
PAGE 5

STAFF:

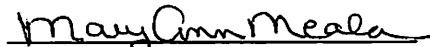
Jason Stewart  
Jim Herron  
Bob Downey

Finance Director  
Service Director  
Executive Assistant

There being no further business, Mr. Bortolotto made a motion to adjourn.  
Seconded by Mr. McGregor. Mr. Bortolotto adjourned the meeting at 7:51 p.m.



David Bortolotto  
President of Council



Mary Ann Meola  
Clerk of Council