

DELIVERED DEC 09 2021

City of Middleburg Heights, Ohio
Ordinance No. 2021-_____

Introduced by: Mayor Matthew Castelli

**AN ORDINANCE
 TO MAKE SUPPLEMENTAL APPROPRIATIONS
 FOR CURRENT EXPENDITURES AND EXPENSES
 FOR THE CITY OF MIDDLEBURG
 HEIGHTS FOR THE CALENDAR YEAR 2021
 AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MIDDLEBURG HEIGHTS, CUYAHOGA COUNTY, STATE OF OHIO:

Section 1. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the General Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Police - Wages & Fringe Benefits - Overtime	\$ 50,000.00
Police - Wages & Fringe Benefits - Regular Wages	\$ (50,000.00)
Fire - Wages & Fringe Benefits - Overtime	\$ 20,000.00
Fire - Wages & Fringe Benefits - Regular Wages	\$ (20,000.00)
Finance - Wages & Fringe Benefits - Regular Wages	\$ 500.00
Finance - Other - Operating Supplies	\$ (500.00)
Service - Wages & Fringe Benefits - Regular Wages	\$ (40,000.00)
Service - Wages & Fringe Benefits - Overtime	\$ 30,000.00
Facility Maintenance - Wages & Fringe Benefits - Overtime	\$ 5,000.00
Refuse Removal - Other - Solid Waste Removal	\$ 50,000.00
Gen. Govt. - Wages & Fringe Benefits - Retirements/Resignations	\$ 38,000.00
Stat. Accounts - Other - RITA Fees	\$ 90,000.00
Advances - Advance to Streets/Inf. Improvement Fund (Awaiting Project Reimb.)	\$ 500,000.00
Total Increase to the General Fund	\$ 673,000.00

Section 2. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the SCM&R Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Streets - Wages & Fringe Benefits - Overtime	\$ 5,000.00
Total Increase to the SCM&R Fund	\$ 5,000.00

Section 3. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Recreation Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Recreation Programs - Other - Utilities	\$ 6,000.00
Community Center - Other - Utilities	\$ (6,000.00)
Total Decrease to the Recreation Fund	\$ -

Section 4. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2020, the following sums be appropriated from the Architect Review Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (3,000.00)
Total Decrease to the Architect Review Trust Fund	\$ (3,000.00)

Section 5. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Builders Bond Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Refunds and Reimbursements	\$ (12,000.00)
Total Decrease to the Builders Bond Trust Fund	\$ (12,000.00)

Section 6. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Examination of Plans Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (2,000.00)
Total Decrease to the Examination of Plans Trust Fund	\$ (2,000.00)

Section 7. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Yard Grade Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (1,000.00)
Total Decrease to the Yard Grade Trust Fund	\$ (1,000.00)

Section 8. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Sidewalk Grade Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (100.00)
Total Decrease to the Sidewalk Grade Trust Fund	\$ (100.00)

Section 9. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Tree Planting Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Professional Services	\$ (1,000.00)
Total Decrease to the Tree Planting Trust Fund	\$ (1,000.00)

Section 10. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Misc. Insp. Trust Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - Refunds and Reimbursements	\$ (9,000.00)
Total Decrease to the Misc. Insp. Trust Fund	\$ (9,000.00)

Section 11. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Flexible Spending Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Flexible Spending - Other - Medical Reimbursement (Adjust to actual)	\$ (1,500.00)
Flexible Spending - Other - Dependent Care Reimbursement (Adjust to actual)	\$ (4,000.00)
Total Decrease to the Flexible Spending Fund	\$ (5,500.00)

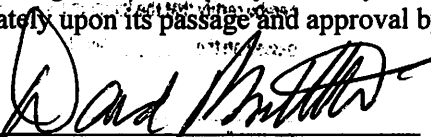
Section 12. That in order to provide for current expenditures and expenses for the City of Middleburg Heights for the calendar year 2021, the following sums be appropriated from the Board of Building Standards Fund:

<u>Description</u>	<u>Increase (Decrease)</u>
Building - Other - State Fee	\$ 4,406.21
Total Increase to the Board of Bldg. Standards Trust Fund	\$ 4,406.21

Section 13. That it is hereby found and determined that all formal actions of this council concerning and relating to the passage of this ordinance were adopted in an open meeting of this council, and that all deliberations of this council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including chapter 107 of the Codified Ordinances and section 121.22 of Ohio Revised Code.

Section 14. That this ordinance is hereby declared to be an emergency measure, immediately necessary for the preservation of the public peace, health and safety of the citizens of the City of Middleburg Heights, Ohio. Such emergency being the necessity of supplementing appropriations from the above listed funds and accounts in order to allow the City to pay outstanding obligations of the City for the year 2021. Therefore, this ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor.

PASSED 12-14-21



 PRESIDENT OF COUNCIL

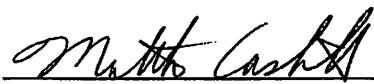
ATTEST:


 CLERK OF COUNCIL

PRESENTED TO MAYOR 12-15-21

APPROVED ON: 12-16-21

	YEAS	NAYS
BORTOLOTTO	<u>X</u>	_____
ALI	<u>X</u>	_____
SAGE	<u>X</u>	_____
MEANY	<u>X</u>	_____
MCGREGOR	<u>X</u>	_____
FERENCE	<u>X</u>	_____
GRECH	<u>2</u>	_____



 MAYOR

I, Mary Ann Meola Clerk of
the Council of the City of Middleburg Hts., Ohio,
hereby certify that Ord. 2021-99
adopted by the Council of the City of Middleburg
Hts., on 12/14/21 was posted for a period
of fifteen days, beginning 12/17/21
and remained so posted for fifteen days at the two
posting places as designated by Charter.

Mary Ann Meola
Clerk

CERTIFICATE

I, Mary Ann Meola, Clerk of Council of the City of Middleburg Heights, Ohio, do
hereby certify that the foregoing is a true and accurate copy of Ord. 2021-99
passed on the 14th day of December 20 21 by said Council.

Mary Ann Meola
Clerk of Council

Finance Department
CITY OF MIDDLEBURG HEIGHTS

15700 Bagley Road • Middleburg Heights, Ohio 44130-4832
440/234-8989 • Fax 440/234-4934 • E-mail: finance@middleburgheights.com



Matthew Castelli
Mayor

Jason Stewart, CPA
Director of Finance

Memorandum

To: Members of Council
From: Jason Stewart, CPA, Finance Director
Date: December 8, 2021
Subject: Clean-up Appropriation

Attached you will find the 2021 clean-up appropriation ordinance for your consideration. There are a number of items for your consideration. I have broken them down by fund below:

Sections #1-2: General Fund and SCM&R Fund

Item 1.) As previously reported, a transfer of Regular Wages to Overtime Wages (\$50,000) in the Police Department as additional overtime costs were incurred to maintain staffing as the result of a number of vacancies, participation in task forces and training opportunities in the department.

Item 2.) As previously reported, a transfer of Regular Wages to Overtime Wages (\$20,000) in the Fire Department as additional overtime costs were incurred to attempt to maintain staffing at six men per shift.

Item 3.) Transfer of appropriation from Operating Supplies to Regular Wages (\$500) to account for an error in the budget worksheet which used an incorrect sick leave percentage in calculating the wages of the department.

Item 4.) As previously reported, a transfer of Regular Wages (\$40,000) to Overtime Wages (\$30,000) in the Service Department, Facility Maintenance (\$5,000), and Streets Department (\$5,000) as additional overtime costs were incurred due to an increased need for snow plowing, landscaping maintenance, and manning at community events.

Item 5.) There is an additional appropriation amount of \$50,000 to cover the costs of the previously approved increase in rates for the Allied Waste contract.

Item 6.) Each year, we anticipate a certain number of retirements throughout the year. This year we will need an additional appropriation of \$38,000 for unanticipated retirements/resignations during the year.

Item 7.) There is an additional appropriation of \$90,000 for RITA fees. Income tax collections for 2021 are exceeding original expectations. This additional fee is to account for the 3% retainer withheld by the Regional Income Tax Agency.

Item 8.) We are expected to receive over \$500,000 in funding from Cuyahoga County for a number of projects that were undertaken in 2021, including the resurfacing of Glenridge, Webster Road, and storm sewer work on Middlebrook. Those funds are likely to not be received

(OVER)