

APPLICATION FOR RESIDENTIAL BUILDING PERMIT



CITY OF MIDDLEBURG HEIGHTS
Division of Building
15700 BAGLEY ROAD, MIDDLEBURG HEIGHTS, OHIO 44130
Phone (440) 234-2218 • Fax (440) 234-9092
E-mail: building@middleburgheights.com



TO THE BUILDING COMMISSIONER:

I, _____, hereby make application for the construction as described below and/or as submitted for plan approval at the location given. The acceptance of the permit herein applied for shall constitute an agreement on the part of the undersigned to abide by all conditions therein contained and to comply with all ordinances of the City of Middleburg Heights and the laws of the State of Ohio relating to the work to be done there under and said agreement is a condition of said permit. Furthermore, I agree to notify the Division of Building for inspections as follows: FOOTER BEFORE POURING; FRAMING; ELECTRICAL WIRING, PLUMBING, HEATING PIPES, ETC. BEFORE COVERING; FOUNDATIONS AND DRAINS BEFORE BACKFILLING; AND FINAL FOR OCCUPANCY.

Property Address: _____ Owner: _____

Phone Number: _____ E-mail: _____

Property Owner Address (If different from above) _____

Permanent Parcel Number: _____ - _____ - _____ Sublot Number (new construction): _____

Description of Project: _____

ESTIMATED CONSTRUCTION COST:	BUILDING	\$ _____
	ELECTRICAL	\$ _____
	PLUMBING	\$ _____
	HVAC	\$ _____
	TOTAL	\$ _____

NOTE: BEFORE ANY JOB IS STARTED, ALL CONTRACTORS MUST BE REGISTERED AND A PERMIT MUST BE APPROVED AND ISSUED. ANY JOB STARTED BEFORE APPROVAL AND ISSUANCE OF A PERMIT SHALL BE SUBJECT TO A PENALTY.

General Contractor: _____

Contractor Agent: _____ Cell Number: _____

Contractor Address: _____

Contractor Business Phone: _____ Fax Number: _____

E-mail Address: _____

I HEREBY APPROVE THE ABOVE APPLICATION FOR A PERMIT TO PERFORM THE ABOVE DESCRIBED WORK SUBJECT TO THE REQUIRED APPROVED DRAWINGS.

BUILDING OFFICIAL

DATE

CONTRACTORS

General/Builder

Name _____

Address _____

Phone _____

Asphalt/Paving

Name _____

Address _____

Phone _____

Carpentry

Name _____

Address _____

Phone _____

Concrete

Name _____

Address _____

Phone _____

Drywall

Name _____

Address _____

Phone _____

Electrical

Name _____

Address _____

Phone _____

Excavation

Name _____

Address _____

Phone _____

HVAC

Name _____

Address _____

Phone _____

Insulation

Name _____

Address _____

Phone _____

Landscaping

Name _____

Address _____

Phone _____

Masonry/Foundation

Name _____

Address _____

Phone _____

Plumbing

Name _____

Address _____

Phone _____

Roofing

Name _____

Address _____

Phone _____

Siding

Name _____

Address _____

Phone _____

Structural Steel

Name _____

Address _____

Phone _____

OTHER

Name _____

Address _____

Phone _____