

APPLICATION FOR MISCELLANEOUS PERMIT



CITY OF MIDDLEBURG HEIGHTS Division of Building

15700 BAGLEY ROAD, MIDDLEBURG HEIGHTS, OHIO 44130
Phone (440) 234-2218 • Fax (440) 234-9092
E-mail: building@middleburgheights.com



DATE: _____

Application is hereby made for permit to do miscellaneous work as described in detail herein at the location given. Said work will be done in full compliance with all ordinances and rules and regulations of the building and zoning codes of Middleburg Heights pertaining thereto. It is furthermore agreed that the Building Division shall be notified for all necessary inspections related to the project.

PROJECT ADDRESS _____ **TENANT** (if Commercial) _____

PROPERTY OWNER NAME _____ **PHONE** _____

PROPERTY OWNER ADDRESS (if different from above) _____

WINDOWS **SIDING** **GUTTERS** **ROOF** **GLASS BLOCK WINDOWS**
 WATERPROOFING **FOUNDATION REPAIR** **UNDERPINNING** **INTERIOR DEMO**
 PORTABLE STORAGE UNIT (*PERMITTED FOR 30 DAYS. MUST BE PLACED ON DRIVEWAY, NOT IN GRASS AREA*)

Briefly describe work if not listed above: _____

SALE:

TENT (LIST STARTING & ENDING DATES OF SALE) _____ to _____
 SIDEWALK

CONCRETE WORK:

DRIVEWAY **PATIO** **PRIVATE SIDEWALK** **GARAGE BASE**
 COMMERICAL PARKING: _____ sq. ft. (**ASPHALT** **CONCRETE**)
 REPLACEMENT (NO CHANGES)
 ALTERATION (A DRAWING IS REQUIRED WHEN CHANGING EXISTING CONCRETE DIMENSIONS, REVIEW REQUIRED)

ESTIMATED COST OF WORK \$ _____

NOTE: BEFORE ANY JOB IS STARTED, ALL CONTRACTORS MUST BE REGISTERED AND A PERMIT MUST BE APPROVED AND ISSUED. ANY JOB STARTED BEFORE APPROVAL AND ISSUANCE OF A PERMIT SHALL BE SUBJECT TO A PENALTY.

CONTRACTOR NAME _____ **CONTACT NAME** _____

ADDRESS _____

PHONE _____ **CELL** _____ **E-MAIL** _____

AUTHORIZED SIGNATURE OF APPLICANT _____

I HEREBY APPROVE THE ABOVE APPLICATION FOR A PERMIT TO PERFORM THE WORK DESCRIBED. THE CITY OF MIDDLEBURG HEIGHTS DOES NOT ASSUME THE RESPONSIBILITY OF ANY ENCROACHMENTS OR DEFINING ANY PROPERTY LINES.

DATE

BUILDING COMMISSIONER

08-21