

City of Middleburg Heights Building Department



15700 Bagley Road, Middleburg Heights, OH 44130

*(PH) 440-234-2218 * (FAX) 440-234-9092*

VACANT/FORECLOSURE FILING

Property Address: _____ PPN: _____ - _____ - _____

This property is: ___ 1-Family Dwelling ___ 2-Family Dwelling ___ Commercial Building

Current Property Owner: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Number: _____

E-mail: _____

Name of Party Filing for Foreclosure: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Phone Number: _____

E-mail: _____

Filing on behalf of a taxing authority (exempt from fee)? ___ Yes ___ No

Party/Company responsible for property maintenance: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Phone Number: _____

E-mail: _____

FEES: In accordance with Middleburg Heights Ordinance 2013-74, a fee of one hundred dollars (\$100.00) for a residential property (one or two family dwelling) and three hundred dollars (\$300.00) for a commercial property (ALL structures other than one or two family dwellings). The fee shall be paid by cash or check made payable to **City of Middleburg Heights** at the time of notification.