

MIDDLEBURG HEIGHTS SERVICE DEPT. - SUBDIVISION CHECKLIST

SUBDIVISION NAME: _____

ENGINEERING FEES: _____

PERFORMANCE BOND: _____
STREETS, SEWERS, UTILITIES

PERFORMANCE BOND: _____
SIDEWALKS

RECREATION DEPOSIT: _____
PER LOT-\$500.00

TREES/PER LOT-\$175.00: _____

LIABILITY INSURANCE: _____
CONTRACTOR-\$1,000,000

CEI UNDERGROUND PLAN: _____

EASEMENTS: _____

C&R'S, DEED RESTRICTIONS
GOVERNING DOCUMENTS: _____

TREE SURVEY: _____

ENGINEER'S APPROVAL: _____

FIRE DEPT.'S APPROVAL: _____

SERVICE DIRECTOR'S APPROVAL: _____

RECORDING FEES: _____

PRELIMINARY APPROVAL-PLANNING
COMMISSION: _____

PRELIMINARY APPROVAL-
COUNCIL: _____

DATE ORIGINAL PLANS RECEIVED: _____

DATE REVISED PLANS RECEIVED: _____

FINAL APPROVAL-PLANNING
COMMISSION: _____

FINAL APPROVAL-COUNCIL: _____

POST OFFICE CONTACT: _____

NOTATIONS: _____
