## **OPEN FOR BUSINESS**









## **STARTING A BUSINESS**

# STEP 1

STEP 2

STEP 3

#### Find the Right Location:

Middleburg Heights offers a dynamic inventory of land, buildings, offices and flex space that is available through purchase or leasing opportunities. Director of Economic Development, Charles Bichara, is here to help you find the right location for your business.

#### Obtain Business Licenses and Permits:

Your business may require permits and site inspections by the Fire Department and Division of Building. Please contact Charles Bichara to see which permits you may need to start or expand your business.

#### Fulfill Additional Registration Requirements:

In addition to the City of Middleburg Heights' requirements, other local and State requirements may apply to your business. To find out which additional licenses and permits you may need, visit **www.business.ohio.gov**.

Each situation is different and Charles Bichara is here to help get your business opened quickly and easily.

#### Economic Development Department:

 Charles Bichara, Director cbichara@middleburgheights.com 440-234-8811 ext. 1247

Economic Development Director, Charles Bichara, serves as the first point of contact for new businesses. He will assist you in finding the right location for your business and walk you through the review and approval phases of development and expansion projects.

#### Mayor and City Council

City Hall
440-234-8811

All business expansion and development projects receive the personal attention of Mayor Matthew Castelli and the City Council throughout the entire review, approval, permitting and construction process.

#### Planning Commission:

Department number: 440-239-6252

New construction or changes to any existing construction must be submitted to the Planning Commission for review. Proposed zoning changes are submitted to the City Council and reviewed by the Planning Commission. Typically, the entire rezoning process takes about four months from start to finish.

#### Middleburg Heights does not have referendum rezoning.

#### Division of Building:

Department number: 440-234-2218

The Division of Building reviews construction plans and documents, issues permits, inspects work covered by the permits issued and registers contractors licensed to perform construction or alteration work in the city. Through these activities, the division is responsible for ensuring that the construction and alteration work performed meets the standards defined by the design criteria, all applicable codes and the approved plans.

## RESOURCES

#### Public Health and Safety:

City Hall
440-234-8811

This office has legislative and review responsibility for matters pertaining to the Police and Fire Divisions, the Fire Prevention Code, fire inspection, public health concerns (including waste collection and disposal), environmental pollution, health and hospital services and care of indigents.

• Cuyahoga County Board of Health 216-201-2000

The Cuyahoga County Board of Health Food Safety program is responsible for licensing and inspections of all facilities at the retail level that sell food. Examples are restaurants, grocery stores, school cafeterias, daycares and nursing homes.

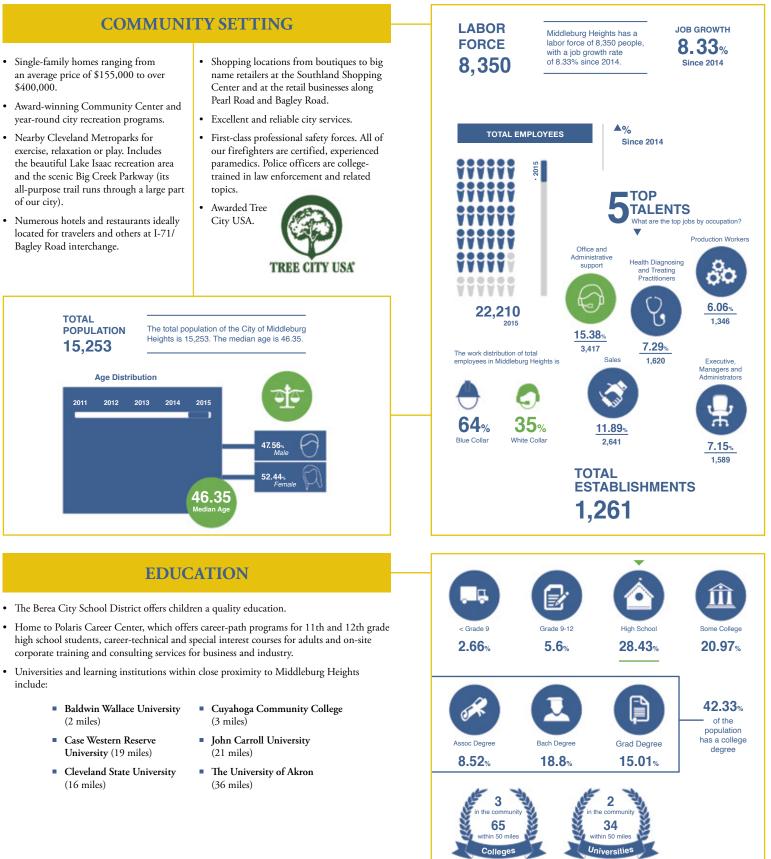
#### Fire Department:

 Fire Department 440-243-1313

The Fire Department conducts building inspections to identify and correct hazardous conditions in commercial and industrial buildings. These inspections are conducted as needed in special situations and as part of a regular schedule throughout the year.

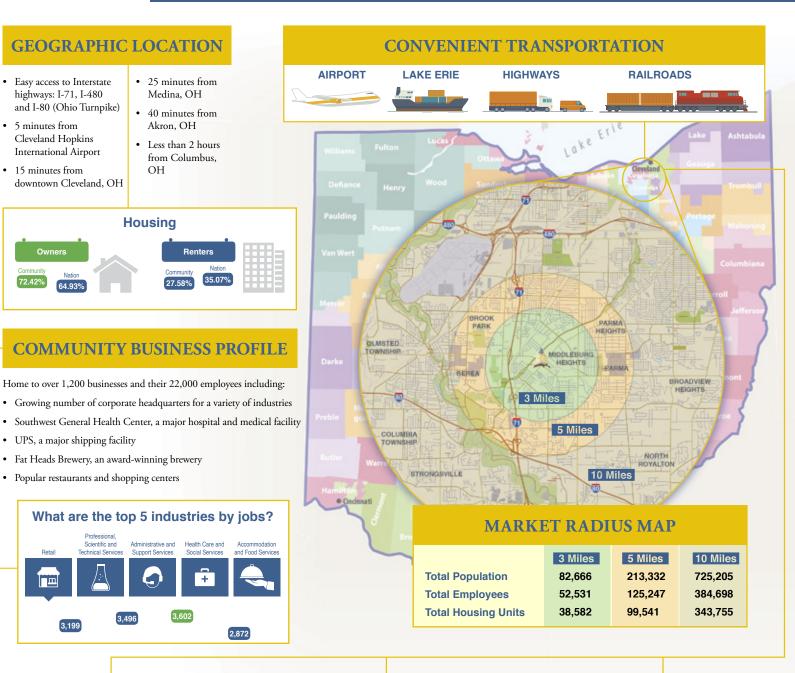
1111

### **EVERYTHING YOU NEED IS RIGHT HERE!**



Associate's Degree or Certificate offer Bachelor's De or Higher

## **EVERYTHING YOU NEED IS RIGHT HERE!**



#### **AVAILABLE SITES**

• 5 minutes from

15 minutes from

Owners

64.93%

72.42%

•

Retai

пш

3,199

- Middleburg Heights offers various purchase or leasing opportunities for businesses seeking suitable, desirable sites to meet their needs.
- · A dynamic inventory of land, buildings, offices and flex spaces are available.
- Numerous retail, dining and entertainment opportunities in the immediate area.
- In addition to reliable access to all utilities, a high-speed technology infrastructure is maintained throughout the city.



#### **BUSINESS INCENTIVES**

- The CRA Program is an economic development funding program intended to help commercial property owners and businesses overcome barriers to investing in real property improvement or construction projects.
- The Job Creation Grant Program provides qualified businesses funding to offset the cost of capital investments they make in Middleburg Heights.

#### **SUSTAINABILITY**

• Middleburg Heights offers companies the opportunity to support their commitment to the environment and promote the concepts of sustainability and recycling. The City is within close proximity to major building materials suppliers, which offer products incorporating recycled building materials. This very close proximity would allow for shortened construction schedules, reduced transportation costs and greatly reduced fuel consumption.

## SNUGARE BUSINESS ON REPORTION DEVELOPMENT OF AN AUGUSTION IN CENTIVES BUSINESS ON AUGUSTION



THE MIDDLE OF EVERYTHING!

#### GROWING NUMBER OF CORPORATE HEADQUARTERS С Ш С 1,200 BUSINESSES **JOB CREATION** NORTHEAST OHIO AM R E GR P RO ú Α G G **UFAC** EX S Ρ Δ EMPL PARKS R D NG **)PE** Ρ R

## The City of Middleburg Heights Welcomes You!

Looking for the right location to start a new business or expand your existing company? Look no further than Middleburg Heights, Ohio.

Middleburg Heights offers a dynamic inventory of land, buildings, offices and flex space that is available through purchase or leasing opportunities.

The City's close proximity to Interstate highways, Cleveland Hopkins International Airport, Cleveland Metroparks and downtown Cleveland is only part of the reason why Middleburg Heights is "**The Middle of Everything**". With its central location, superb access for private and public transportation,

progressive zoning polices and a responsive and established administration, Middleburg Heights is the perfect place to grow your business.

#### We would love for you to be a part of our city!

**Charles Bichara** Director of Economic Development

City of Middleburg Heights 440-234-8811 ext. 1247 cbichara@middleburgheights.com

15700 Bagley Road Middleburg Heights, OH 44130 www.middleburgheights.com